



**SGVU**  
SURESH  
GYAN VIHAR  
UNIVERSITY  
DIRECTORATE OF DISTANCE EDUCATION

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DIRECTORATE OF DISTANCE EDUCATION

Mahal, Jagatpura, Jaipur, Rajasthan - 302017

Email- sgvude@mygyanvihar.com

Contact-+91 8055554407

## Requisition For Degree Certificate

1. Name of the Candidate ( IN CAPITAL LETTERS): \_\_\_\_\_

(As mentioned in 10th Std Mark Sheet)

2. Gender (Please Tick (✓) Mark)

: Male

☐

Female

☐

3. Father's Name ( IN CAPITAL LETTERS)

: \_\_\_\_\_

4. Mother's Name ( IN CAPITAL LETTERS)

: \_\_\_\_\_

5. Enrollment Number

: SGVU \_\_\_\_\_

6. Name of the Program

: \_\_\_\_\_ Specialization \_\_\_\_\_

7. Academic Session

: \_\_\_\_\_

8. Complete postal address at which  
Provisional Certificate is to be sent.

: House/ Flat No. \_\_\_\_\_

Street \_\_\_\_\_

Area \_\_\_\_\_ Tehsil \_\_\_\_\_

City \_\_\_\_\_ Dist. \_\_\_\_\_

State \_\_\_\_\_

Pin Code

9. Mobile No.

:

10. Email Address

: \_\_\_\_\_

11. Transfer Rs.1200/- to the following account  
and attach the transaction receipt with the  
application

: Transaction ID \_\_\_\_\_

Transaction Date \_\_\_\_\_

Bank : Axis Bank

Name of Account: SGVU DE

Account No: 913010019134912

IFSC Code : UTIB0000626

Branch : Malviya Nagar, Jaipur

Bank \_\_\_\_\_

Note : Student are required to attach all his Marksheets (Self Attested) with this Application Form. Provisional Certificate will be dispatched at the Permanent Address of the student within 60 Days after submitting this Application Form, subject to university norms and successful completion of all the subjects as per the program structure. There should be no pending fees due while applying for the same. In case of any discrepancies during the process, the university will notify the student.

• Lateral Entry Student's are required to attach all Marksheets of Graduation/ Post Graduation. (Self Attested)

• Credit Transfer Student's are required to attach other Universitys Qualified Examination Marksheets.(Self Attested)

Student are required to attach the photocopy of SGVU all Marksheets received (Self Attested) with this Application Form  
If you require your certificates to be sent to your postal address, you will need to pay an additional fee of ₹200.

### Undertaking:

The Provisional Certificate may be sent by registered/ Speed post/ Courier at my risk. The University will not responsible in any way for loss in transit

Affix Your  
Recent Photo

(Signature of the Student)